

Sales & Service Manager
NRB Bank Limited _____ Branch

Date _____

Dear Sir,
Please close the following account on my / our behalf:

Account No.

Account Title _____

Debit Card attached Debit Card misplaced Unused cheque leaves attached/destroyed

Please cancel any instruction on my/our account and pay the account balance (less any charges payable by me/us):

In cash By transfer to account no.

By Remittance (Please complete Remittance Application Form) Pay Order

Other (please specify) _____

Reasons for closing the account: Leaving Bangladesh Service quality concerns Charges

Moving to another bank Other (please specify) _____

Specific purpose served

Accountholder's Signature

(All to sign if Join Signature Account)

S.V. (Full Signature)

For Bank Use Only

Branch: Loan A/C Checked Unused Cheque Leaves Checked Standing Order/MDP Delinked
 Standing Instruction Not Exist / Exist Debit Card Facility Availed/Not Availed
 Checked Other Issues

Checked By (CSM / CSO)

Branch Recommendation

Operation: Unused Cheque Leaves Destroyed Debit Card Destroyed Standing Order Delinked
 AOF Marked A/C Balance _____
 Charge Deducted _____ Close out Balance _____

A/C Closed By

Authorized By