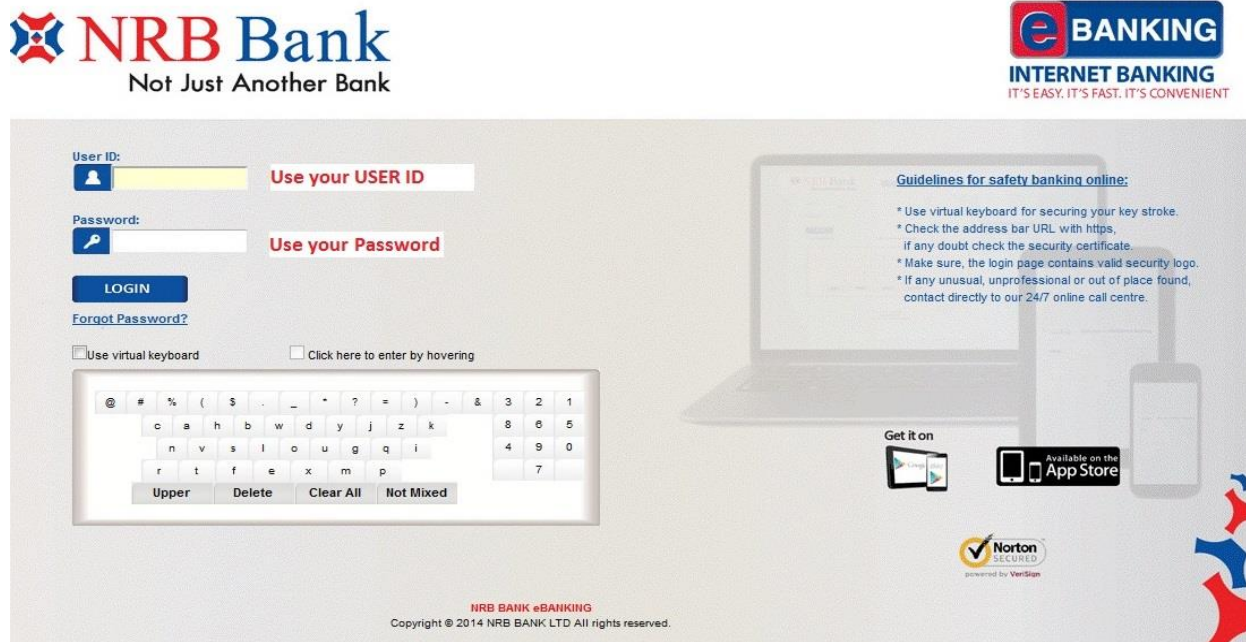


eBanking User Manuals:

How to Add Beneficiary (Step By Step Process with Images :)

1. Login to NRB BANK eBANKING

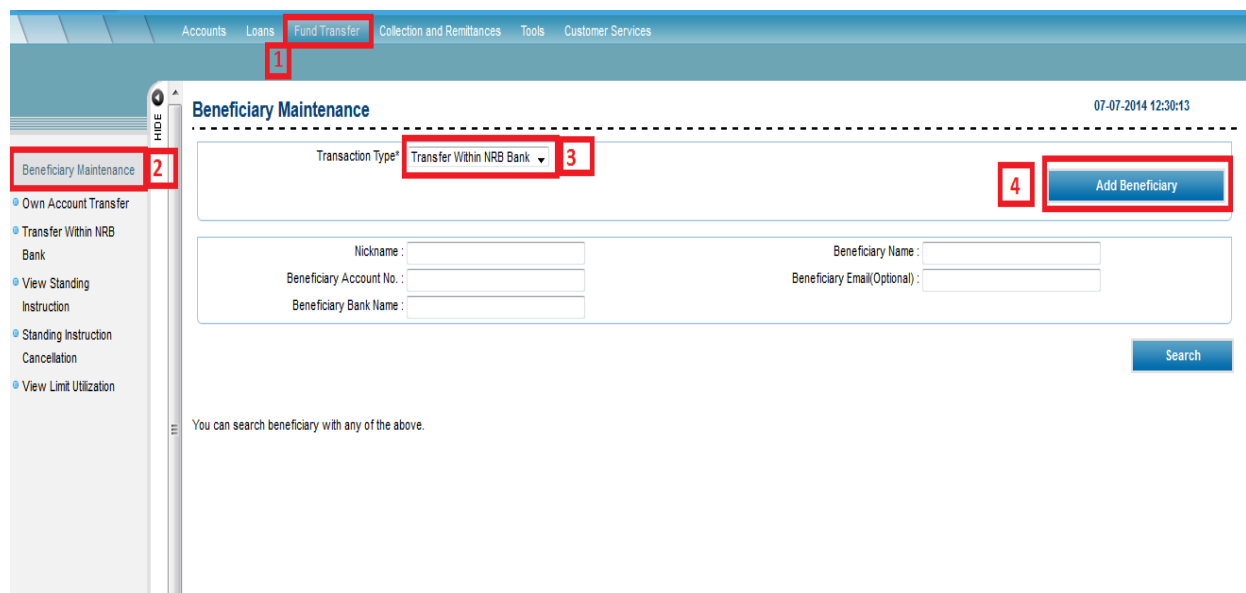


2. Click on the Funds Transfer (1) Menu

3. under that Click on the Beneficiary Maintenance (2) Sub Menu

4. Select Transaction Type (3) (Transfer within NRB Bank, Transfer to Other Bank etc.)

5. Press Add Beneficiary Button (4)



6. Input Necessary information [(*) mark indicates Mandatory fields]

- a. **Nickname:** Type in any unique Name which you can use later for tracking Purpose
- b. **Beneficiary Name:** Full name of the beneficiary
- c. **Branch:** Select the bank's branch in which account is held. The 1st 3 digits of beneficiary account is the branch code of that account.
- d. **Account No:** Type the beneficiary account number
- e. **Email:** Type the beneficiary email address (Optional)

Add Beneficiary

07-07-2014 12:43:11 GMT +0600

Transaction Type: Transfer Within NRB Bank

Nickname*:	<input type="text"/>	Type in any unique Name which you can use later for tracking Purpose
Beneficiary Name*:	<input type="text"/>	Full name of the beneficiary
Beneficiary Bank Branch*:	101 (Main Branch) <input type="button" value="v"/>	The 1 st 3 digits of beneficiary account is the branch code of that account.
Beneficiary Account No.:	<input type="text"/>	Type the beneficiary account number
Beneficiary Email(Optional):	<input type="text"/>	Type the beneficiary email address

- 1. (*) Indicates mandatory fields
- 2. Click the **Back** button to go back to previous screen
- 3. Press **Add** if all informations are correct

- 7. Click the **Back** button. The system displays the **Beneficiary Maintenance** screen.
- OR
- Click the **Add** button. The system displays the **Beneficiary Maintenance - Add Beneficiary - Verify** screen.

Add Beneficiary - Verify

07-07-2014 13:04:33 GMT +0600

Transaction Type: Transfer Within NRB Bank

Nickname:	<input type="text"/>
Beneficiary Name:	<input type="text"/>
Beneficiary Bank Branch*:	<input type="text"/>
Beneficiary Account No.:	<input type="text"/>
Beneficiary Email(Optional):	<input type="text"/>

- 8. Click the **Change** button. The system displays the **Beneficiary Maintenance - Add Beneficiary** screen.
- OR
- Click the **Confirm** button to create a beneficiary. The system displays the **Beneficiary Maintenance - Add Beneficiary - Confirm** screen with the status message.
- 9. Press **OK** button and your beneficiary addition is done.



Beneficiary modified successfully.
Transaction with reference number 568517991075179 is in Successful state.

Modify Beneficiary - Confirm

07-07-2014 13:09:45 GMT +0600

Transaction Type: Transfer Within NRB Bank

Nickname:	
Beneficiary Name:	
Beneficiary Bank Branch:	
Beneficiary Account No.:	
Beneficiary Email(Optional):	

OK

Now you can use this Beneficiary to Transfer Fund