# eBanking User Manuals:

How to Perform Transfer Within NRB Bank (Step By Step Process : )

### 1. Login to NRB BANK eBANKING

Jser ID:					
1	Use your USER ID				Guidelines for safety banking online:
Password:	Use your Password				* Use virtual keyboard for securing your key strok * Check the address har VILL with https, if any doubt check the security certificate. * Make sure, the login page contains vaid security * if any unusual, unprofessional or out of place to executed identify heart 30% calles autoentic.
Use virtua	I keyboard     Click here to enter by hovering       %     %	3	2	1	
Use virtua	Ikeyboard Click here to enter by hovering	3 8	2	1	
OUse virtua	I keyboard         Click here to enter by hovering           i %         (         \$         -         ?         i)         -         &           o         a         h         b         w         d         y         j         z         &           n         v         s         i         o         u         g         i	3 8 4	2 6 9	1 5 0	Get it on
Ouse virtue	I keyboard Click here to enter by hovering	3 8 4	2 6 9 7	1 5 0	Get it on

- 2. Click on the Funds Transfer Menu
- 3. Under that Click on the Transfer within NRB Bank

A >>	Accounts Loans Payments Bill Payments Collection and Remittances Bulk Transactions Tools Customer Services Wealth Management Cards >>
	1
	Transfer Within NRB Bank ** To learn More about Template, please refer to our FAQ
Own Account Transfer	Payment To
Terresfee Within NDD Death 2	Existing Template
Transier within Web Dalik	3 Make New Payment  Or, You can make new Payment, this option is Auto Selected.
Multiple Internal Transfer	
<ul> <li>View Draft Details</li> </ul>	User keinende For Your Keiterence, Later use, Non Mandatory, Can keep blank
Beneficiary Maintenance	From Account. Select
Domestic Funds     Transfer	Beneficiary Details
Demand Draft Request	Beneficiary Account*
International Account	Beneficiary Branch* Select
Transfer 📃	Beneficiary Email(Optional):
International Draft	Baumant Dataila
View Standing	rayintin Uclairs Tracefor Amount Tracefor Amount
Instruction	
<ul> <li>Standing Instruction</li> <li>Concellation</li> </ul>	
Deading Transfer	Pay later
View Limit Utilization	Setus Stadio hatructo
VIEW LIME OUIZAUON	
	Other Details
	Transaction Description:
	View Limits Save as Template Save as Draft Save and Submit Submit

## 4. Input payment to data (\* Indicated mandatory field)

### **Existing Template**

Click Existing Template option button to select the existing Payment template for funds transfer, which is already saved previously **Or** 

# **Make New Payment**

Click Make New Payment option button to make a new funds transfer entry. By default new payment Option is selected. 5. Input User Reference for future reference if you want (non-mandatory field)

6. Select the **From Account** number from the drop-down list, this account will be debited after transaction (Mandatory Field)

7. Select the **To Account** number from the search button beside the field [If your beneficiary is not added yet, please go to manage beneficiary screen to add beneficiary], this account will be credited after transaction (Mandatory Field)

Transfer Within NRB Bank								
Payment To								
Existing Template		] 🔍						
Make New Payment								
User Reference :			Input your reference number for future reference					
From Account*:	Select	<b>~</b> 0	Select Debit Account					
Beneficiary Details								
Beneficiary Account*:		0						
Beneficiary Branch*:	Beneficiary Branch*: Select  Beneficiary Email(Optional):		Select Beneficiary / To account from here, This account will be Credited					
Beneficiary Email(Optional):								
Payment Details								
Transfer Amount*:			Enter Transfer Amount					
Transfer Currency*:	Select 🗸		Select Currency, should select the currency your account is in.					
Pay Now 🔍								
Pay later 🔘								
Setup Standing Instruction								
Other Details								
Transaction Description:		]	Enter Transaction Narration					
			View Limits Save as Template Save as Draft Save and Submit Submit					

#### 8. Input transfer amount

9. Type the narrative; this will be displayed as your transaction narration

### 10. Select payment option

- a. pay now: For Instant payment
- **b.** pay later: Select a post payment date to pay on future date
- **c.** Setup Standing Instruction: For SI setup this will provide option for frequency, start date and end date of your SI.

Payment Details	
Transfer Amount*:	
Transfer Currency*:	Select 🗸
Pay Now 🔘	Pay Now: for Instant Payment
Pay later 🔘	Pay Later: For Future date payment, payment will be done on your selected date
Setup Standing Instruction	Set up SI: Form here you can set Up SI of same Payment , For SI You need to fill up the below option
SI Details	
SI Execution Frequency*:	Select V Select SI frequency
First Execution Date*:	Select SI Start date
Expiry Date*:	Select SI End date
Other Details	
Transaction Description:	
	View Limits Save as Template Save as Draft Save and Submit

### 11. Press Submit Button for the Confirmation of Inputted Data.

Here the options are:

- 1. View Limit: check your available limit to perform the transaction
- 2. Save as template: This transaction format will be saved for later use.
- 3. Save as draft: Save as draft to perform the transaction later from where you stopped.

4. Save and Submit: This will save the format as draft and make the payment. If you initiate any payments transactions through any existing Draft. The system displays the Save as Draft screen.

Payment Details							
Transfer Amount*:							
Transfer Currency*:	Select 👻						
Pay Now 🔘							
Pay later 🔘							
Setup Standing Instruction ()							
SI Details							
SI Execution Frequency*:	Select 🚽						
First Execution Date*:							
Expiry Date*:		•					
Other Details							
Transaction Description:							
			1	2	3	4	5
			View Limits	Save as Template	Save as Draft	Save and Submit	Submit
<ol> <li>View your limit to perform this</li> <li>Save the transaction as Templa</li> <li>Save as draft for later use</li> <li>Save for late use and Submit n</li> </ol>	s transaction. ate for repetation of ow for transaction	the same transaction multiple t	imes				

5. Make the payment now

12. On next screen press Confirm to confirm your transaction

### **Own Account Transfer - Verify**

User Reference :	
From Account:	
Beneficiary Details	
To Account:	
Payment Details	
Transfer Amount:	
Pay Now :	 
Other Details	
Transaction Description:	
	0.5

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13. Press **OK** and your transaction will be done.

Transaction with reference number 75	4338424070925 is in Successful state.
Own Account Transfer - Confi	rm
Host Reference Number:	
User Reference : From Account:	
Beneficiary Details To Account:	
Payment Details Transfer Amount: Pay Now :	
Other Details Transaction Description:	
	ок

Your Transaction is done successfully.