

Sealed Applications in prescribed form are hereby invited from the bonafide and reputed Contractors/Architectural & Interior decoration Firms/Suppliers; Repair, Servicing/Maintenance firms; Printers; Vehicle workshops owners etc. for enlistment in the following categories of supplies/works with NRB Bank Limited, Corporate Head Office, Dhaka for a period from 2019 to 2022:

Category	Particulars
A	Table/Office Stationery, Toiletries items, Stamp Paper etc.
B	Printing of Forms, Registers, Account Opening Forms, Deposit Books, Loan Booklets, Brochures, DPS Form, Envelopes, Different types of Registers and Charge Documents etc.
C	Security Printing: MICR Cheque Books, Plastic Cards (Debit, Credit, NFC, Contactless)
D	IT Equipment/Accessories (Details in Schedule)
E	Electrical/Electronic/Electro-Mechanical Items/Office Equipment and Consumables (Details in Schedule)
F	Vehicles, Repair, Replacement, Maintenance, Fuel, Tyres, Tube, Spares, Lubricants etc.
G	Interior Décor Fit-Out Works, Furniture and Fixture, Seating, Repair, Replacement & Consultancy
H	Steel Furniture, Iron Safe, Locker, Strong Room Door, Fire Exit Door etc.
I	Pena Flex Sign Board, Bell Sign, Neon Sign Board, Decorative Sign etc.
J	Security Service/Guard
K	Courier Service
L	Miscellaneous: Pot Plant, Drinking Water, Coffee Vending Machine, Stores Supplies/Services/Vertical Blinds, Carpet/Mat repairing, cleaning and washing thereof which do not fall under any of the above categories, Pest Control

Interested firms having the following are eligible for purchasing enlistment schedule:

1. Trade License, VAT and Tax Certificate,
2. Working Experience of minimum 02 (two) years in relative field,
3. Working Experience in other Organization(s)
4. Bank Solvency Certificate

Interested firms may collect enlistment schedule of each category from the office of the undersigned against payment of Tk. 1,000.00 only (nonrefundable) in form of Payment Order favoring NRB Bank Limited by 4:00 pm on any working day on or before 23.06.2019 from 27.06.2019 subject to showing of the above documents.

The collected schedule shall have to be submitted to the office of the undersigned on 11.07.2019 within 4:00 pm along with a request letter for enlistment in company letter head pad in sealed envelope positively. NRB Bank Limited reserves the right to accept or reject any or all enlistment schedule in full or part with or without assigning any reason whatsoever.